



**City of Vista**  
**Recreation & Community Services**  
*Rental Policies and Procedures*

PERMIT # \_\_\_\_\_

The City Council Policies and Procedures define the parameters and guidelines for the rental of City owned buildings, facilities, parks and sports fields (“Facility” rentals) and the operations of Recreation programs. The Policies and Procedures assist with the assurance of the safety and welfare of the facility rental occupants or users and program participants.

Permit Holder Name: \_\_\_\_\_ Rental Date: \_\_\_\_\_

Location: \_\_\_\_\_

By signing this you are confirming that you have received, read, understand and agree to the terms in the City of Vista’s Rental Policies and Procedures.

This includes but not limited to: General Rules & Applications, Events with Alcohol, Security, Deposits, Insurance, Fees, Cancellations & Refunds & Site Specific Policies and Procedures.

*Copy of the Policies & Procedures provided in Facility Rental Packet*

*No exceptions to the policies will be considered without a written request submitted to the Recreation & Community Services Department. The request will be reviewed by the Dept. Director, City Manager and possibly the City Council.*

Permit Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature must be the permit holder*

City Representative: \_\_\_\_\_ Date: \_\_\_\_\_

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Notes Regarding Rental Procedure/ Permit:

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